



ANNEX TWO: UGANDA RUGBY UNION SAFEGUARDING INCIDENT REPORT FORM

Uganda Rugby Union strongly believes that everyone has the right to participate in rugby in a physically and emotionally safe environment because this is the foundation of a life-long positive and high-quality experience of our sport.

Incident reports are used to report anything unusual that happened during or as part of any rugby activity that was not an injury. Examples may include fighting, abuse, harassment, interruptions from outside people or any threats to the physical or emotional safety of players, staff or other personnel.

Date & Time of Report:			
Date, Time & Location of Incident:			
Event Incident occurred at (please specify):	☐ Tournament	☐ Programme	☐ Other
Name(s) of Person Reporting:			
Name(s) of People at Risk:			
Is there any evidence (supporting photos, video, voice) in this case?	☐		
Have you reported the incident to the relevant Child Safeguarding Focal Point within 24 hours?		☐ <u>Yes</u>	
		☐ <u>No</u>	

What kind of report is this?	☐ Concern	☐ Breach of the staff / Coach Code of Conduct	☐ Complaint	
	☐ Incident	☐ Breach of the Visitor Code of Conduct	☐ Other (please specify)	
Was anyone harmed because of this incident?	☐ Suspected physical abuse	☐ Suspected sexual abuse	☐ Injury	Other (please specify)
	☐ Suspected emotional abuse	☐ Accidental harm	☐ Harassment	



(Office Use): Report number: _____